

SUPERVISOR/OBSERVER EVALUATION OF FACILITATOR

Name: _____

Date Completed: ____ / ____ / ____

County: _____ State: _____

Session Type: Group Individual

Officer/Facilitator: _____

Please circle the number that best represents how much you AGREE or DISAGREE with each statement. Some items are reverse coded. Mark only one choice for each statement. Thank you for participating.

	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The facilitator explained the purpose of the exercises.	1	2	3	4
2. Materials for the session were readily available.	1	2	3	4
3. The Interactive Journals were regularly used as part of the session.	1	2	3	4
4. The facilitator gave sufficient time to complete exercises in session.	1	2	3	4
5. The sessions started on time.	1	2	3	4
6. The sessions ended at the scheduled time (not before).	1	2	3	4
7. The facilitator made sure the material was understood before moving on to other topics or pages in the Journal.	1	2	3	4
8. The participant(s) understood the information provided.	1	2	3	4
9. The facilitator encouraged participation.	1	2	3	4
10. The facilitator listened to the participant(s) comments.	1	2	3	4
11. The facilitator listened to the participant(s) questions.	1	2	3	4
12. The facilitator answered the participant(s) questions.	1	2	3	4
13. The facilitator understood the participant(s).	1	2	3	4
14. The facilitator was concerned about the participant(s).	1	2	3	4
15. The facilitator praised the participant(s) for learning new material.	1	2	3	4

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	Strongly Agree	Agree	Disagree	Strongly Disagree
16. The facilitator challenged “off” thinking.	1	2	3	4
17. The facilitator adhered to the “group agreements” or rules of the session.	1	2	3	4
18. The facilitator encouraged the participant(s) to apply the skills and knowledge learned in session to real life experiences.	1	2	3	4
19. The participant(s) were given opportunities to practice and rehearse learned skills.	1	2	3	4
20. The facilitator didn’t judge the participant(s).	1	2	3	4
21. The facilitator told the participant(s) they did a good job when they performed a new skill or learned something new.	1	2	3	4
22. The participant(s) understood what the facilitator was trying to teach.	1	2	3	4
23. The facilitator did not swear or use curse words when communicating.	1	2	3	4
24. The participant(s) had the same facilitator for the entire program.	1	2	3	4
25. The facilitators worked well together. **	1	2	3	4
26. The facilitators had the same expectations of the participant(s) and adhered to the same “group agreements” or rules. **	1	2	3	4
27. The facilitator used real life examples to get ideas across.	1	2	3	4
28. The facilitator was able to minimize distractions during the session.	1	2	3	4
29. The facilitator was able to handle disruptive participants.	1	2	3	4
30. The session was always lead by a facilitator.	1	2	3	4
31. The facilitator made sure the participant(s) had an opportunity to share their opinions, ask questions and practice.	1	2	3	4

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	Strongly Agree	Agree	Disagree	Strongly Disagree
32. The facilitator created a setting that made it easy to share personal experiences and/or discuss issues.	1	2	3	4
33. The facilitator encouraged the sharing of differing opinions.	1	2	3	4
34. The facilitator adjusted the pace of the session depending on the participant(s) understanding (went slower if needed or sped things up if the participant(s) understood it).	1	2	3	4
35. The facilitator used derogatory language.	4	3	2	1
36. The facilitator was condescending.	4	3	2	1
37. If the participant(s) didn't understand the topic, the facilitator tried to teach by using an additional or different activity.	1	2	3	4
38. The participant(s) felt respected.	1	2	3	4
39. The room sessions were held in was comfortable.	1	2	3	4
40. The participant(s) felt like they were part of the session.	1	2	3	4
41. The participant(s) took breaks during session.	1	2	3	4
42. The facilitator was sensitive to differences in race, gender and culture.	1	2	3	4
43. The room was set up in a way that helped the participant(s) learn new skills and knowledge.	1	2	3	4
44. The facilitator ran the group in a way that helped the participant(s) learn new skills and knowledge.	1	2	3	4

Average (Total ÷ Number of questions) =

** If these questions do not apply, please leave them blank and discount them during your scoring.